



UMHLANGA RIDGE  
TOWN CENTRE

### **SIGNAGE SUBMISSION REQUIREMENTS**

Please submit the following to [signage@ridgemanagement.co.za](mailto:signage@ridgemanagement.co.za)

1. A photograph/plan of the building's elevation, showing the position and size of the proposed sign, to scale and in the proposed position.
2. A detailed drawing of the proposed sign showing the size of the "light box" or front plate, the size of the letters and logo plus dimensions of all aspects of the sign and its support/fixings, including how the individual letters are supported and what type of fixing is proposed.
3. If the sign is to be lit, the type of lighting [florescent/neon/LED] and where the light situated in relation to the sign.
4. Colours of the proposed sign, its backing and the exterior colour of the building must be indicated.
5. Written approval from the owner of the unit/building and Body Corporate (if applicable)
6. Payment of the application fee of R500 (excluding VAT).

Please complete the following to enable us to process your application and invoice you for the submission fee.

Address where sign is to erected	
Applicant's name	
Applicant's address	
Applicant's email	
Applicant's contact number	
Applicant's signature	

I acknowledge that I have access to the privacy policy of the Umhlanga Ridge Town Centre Management Association NPC and that I consent to having my personal information processed and accessible for the purpose of the intended operations of the business as outlined in their privacy policy (available at [www.ridgemanagement.co.za](http://www.ridgemanagement.co.za)).